|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Khamis Salehe**   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | |  |  |  |  | | --- | --- | --- | --- | |  | | 255 784567890 | | |  | Ksalehe@sample.com | | |  |  | |

|  |  |
| --- | --- |
| **Summary** | Results-driven project management student seeking an internship position to apply my skills in project planning and evaluation. I aim to contribute to successful project delivery while enhancing my knowledge of monitoring and evaluation methodologies. |

|  |  |
| --- | --- |
| **Education** | ***University Name***  **Bachelor of Science in Project Management**  Relevant course: Project Planning and Control, Risk Management, Monitoring and Evaluation, Leadership in Projects |

|  |  |
| --- | --- |
| **Experience** | **Project Management Intern**  ***[Company Name]***   * Assisted in project planning and scheduling, helping to streamline processes and improve project timelines * Contributed to the development of monitoring and evaluation frameworks, resulting in enhanced project assessments and recommendations for improvement. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Skills** | |  |  | | --- | --- | | * Project Planning and Scheduling * Monitoring and Evaluation Techniques * Risk Assessment and Management | * Strong Analytical and Problem-Solving Skills * Communication and Team Collaboration * Teamwork Projects proficient |   .. |

|  |  |
| --- | --- |
| **Accomplishments** | * ****Project Recognition:**** Recognized for outstanding performance during an internship at [Company Name], where I successfully contributed to project planning and execution. * ****Leadership Role:**** Elected as the project lead for a university initiative aimed at improving student engagement, resulting in a 25% increase in participation. |

|  |  |
| --- | --- |
| **Projects** | ****Capstone Project:**** Led a team to develop a comprehensive project plan for a community health initiative, incorporating monitoring and evaluation frameworks to assess impact.  ****Internship Project:**** Assisted in a monitoring and evaluation project for [Organization Name], helping to assess program effectiveness and develop improvement recommendations. |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Languages** | |  |  |  | | --- | --- | --- | | **English :** B2    Upper Intermediate : |  |  | |

|  |  |
| --- | --- |
| **Certifications** | * [Area of certification] certified |

|  |  |
| --- | --- |
| **Hobbies and Interests** | * ****Public Speaking****: Enjoys participating in public speaking events to enhance communication skills. * ****Networking****: Actively attends workshops and conferences related to project management. * ****Gardening****: Engages in gardening as a way to promote sustainability and environmental awareness. |

|  |  |
| --- | --- |
| **References** | * Prof. [Project Management Professor's Name], Department of Project Management, University Name, Professor's Email, Professor's Phone Number * [Internship Supervisor's Name], Project Manager, Company Name, Supervisor's Email, Supervisor's Phone Number |